

Georgia Master Gardener Association
Project Grant Proposal

Mission Statement: To stimulate interest in and increase knowledge of gardening, and to voluntarily, enthusiastically, and responsibly share this knowledge with others.

The Georgia Master Gardener Association allocates monies each year to support a variety of horticultural projects in Georgia. The number of requests awarded depends on the funds available. Funding requests cannot exceed \$700. Organizations submitting applications must be non-profit and have no political affiliations. A certified Master Gardener who is a member of GMGA must make the application.

Any person or organization requesting a project grant must complete a written proposal that provides detailed information about the project. If selected, an agreement with GMGA must be signed that states the recipient(s) of the grant will submit a Project Funding Grant Expenditure form to the GMGA Treasurer with all original receipts attached. In addition, the plan to document the work outlined in the proposal will be submitted. Documentation can take several forms including an article in THE SCOOP or similar publication, a scrapbook for display, a link to the GMGA website, an instructional CD, a “how to” CD or manual, educational materials such as lesson plans/activities, or other effective educational techniques. The GMGA Board of Directors or its representative (s) may visit project sites awarded grants.

The following provide examples of the types of things that have been funded in the past.

- *Plants and planting material
- *Educational materials such as books, pamphlets, tapes, cds, teaching materials, signage
- *Materials for creating raised beds
- *Funds for certified Junior Master Gardener or similar youth gardening programs

Deadlines for submitting an application for GMGA Project Grants are June 15th and November 15th.

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Criteria for Awarding GMGA Project Grant Money

1. The purpose of the project is educational.
2. The project promotes community involvement in horticulture.
3. The project utilizes as many Master Gardeners as possible.
4. The project has realistic goals and objectives.
5. The funds granted will make a significant contribution to the achievement of the educational goals of the project.
6. The project will make a difference to the community it serves.
7. The project proposal will include a regular maintenance schedule.
8. A plan for documenting the project for GMGA and your community that instructs and informs so that others may benefit from your work is described.

Application Procedures

Complete the Proposal Cover Sheet which includes basic contact information and requires the signature of your District Director. The Proposal Cover Sheet should be attached to your proposal. The proposal should not be more than two pages in length. Attachments such as photographs may be included.

The project proposal will : (In this order)

- **Describe your project including goals and objectives
- **State who will be involved in the project including the number of Master Gardeners, other volunteer organizations, groups, volunteers from the community.
- **Describe how your project will benefit the community.
- **Describe how the project will be maintained and who will provide oversight.
- **Describe your plan for documenting the project.
- **Describe in a detailed budget your planned use of the funds.

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Georgia Master Gardener Association, Inc.
Project Grant Proposal
Cover Sheet

Name _____ Date _____

Address _____

Telephone
number _____ Cell _____

Email address _____

Name of organization _____

County in which project will be created _____

Number of Master Gardeners who will work on the project _____

Signature of the District Director

Send to: Judy Mitchell, 4740 North Springs Road, Kennesaw, GA. 30144

To whom should funds be awarded? Indicate the name that should be on the check if awarded a grant.